



# Procedure for Allegations of Abuse Policy

## Rationale

As a Childminder working alone, I am more vulnerable to allegations of abuse being made against my family or me.

## Procedure

In order to take precautions to protect myself from this happening:

- I will ensure all household members over 16 are DBS cleared;
- I will ensure all visitors to the house sign the visitors' book and do not have unsupervised access to the children under any circumstances;
- I will ensure, where possible, that no workmen are in the house during minded hours, unless it is to repair an emergency service, or for Health and Safety Reasons;
- I will document every accident and incident that occurs whilst in my care, informing parents and requesting them to sign my records;
- I will note any marks on the children when they arrive and ask parents to inform me of any accidents that have occurred whilst outside my care;
- I will ensure the children are supervised at all times;
- I will keep accurate records on each child and write a daily diary.

However, sometimes allegations are made, and this unfortunate situation cannot be avoided.

In the event of an allegation being made I will follow the procedure detailed below, in order to gain support and professional advice:

- I will contact Pacey/Morton Michael;
- I will write a detailed record of all related incidents, including what was said and by whom, with times and dates;
- I will ask any witnesses (if there were any) to write a statement detailing the incident they observed, and to provide their contact details in case it needs to be followed up by the authorities.

If you have any concerns regarding this procedure, please do discuss them with me.

Date policy was written	June 2019
Policy review date	June 2020
Action/Amendments to be taken following review	